

**CALL FOR PROPOSALS**
Ref. GP/RPA/ReferNet_FPA/001/11**Cedefop's European Network for Vocational Education and Training (VET)**
ReferNet**REQUESTS FOR CLARIFICATION Nr. 3 (RS/PRO/CALU/2011/0459)**

Participants to the call have requested the following clarifications:

Question 1 from participant:

I am writing with regard to the ReferNet Call for Proposal Ref. GP/RPA/ReferNet-FPA/001/11, specifically the organigramme of the applicant institution that needs to be submitted along with the application form. Could you please confirm whether you accept it in any of the official languages or should it be translated into English?

Cedefop clarification 1:

As per point 10.2 of the call for proposals full text, "Applications must be drawn up in one of the official EU languages, preferably in English." The supporting documents, such as the organigramme of the institution, may be submitted in the national language.

Question 2 from the participant:

What is meant by "guaranties by third parties"? Is it the recommendation letter asked for, the financial contribution (if any) or something else?

Cedefop clarification 2:

As per point 2.2.2 of the Application Form, a guarantee granted by third parties means a financial guarantee granted by a State authority to private entities in order to support evidence of their financial capacity. This financial guarantee is not compulsory and doesn't concern the public Institutions.

Question 3 from the participant:

Who is third party? Does it mean any other party within the consortium than the consortium leader or someone outside it? To be more concrete, the Ministry of Education is in the consortium. If they decide to contribute to the action, would that be considered as contribution from a third party?

Cedefop clarification 3:

The term "third party" is mentioned in various parts of the call for proposals documents:

In point 2.2.2 of the Application form: see Cedefop answer to the first question.

In point 4.3 of the application form and in Annex 3, in point 7 of the call for proposal documents, "third party" refers to any other Institution involved in the action/work programme 2012 together with the applicant.

In point 5.2 of the application form, "third party" funding means external funding for ReferNet action/work plan 2012 by any non-EU Institution besides Cedefop and the applicant.

Yes, if the Ministry of Education decides to contribute to the action, this is considered as contribution from a third party, as non-EU external funding (points 5.2.1 and 5.2.2 of the Application form).

Question 4 from the participant:

What is meant by "other European grants" (5.1.1.) Would that be previous ReferNet grants, the LLP or something else?

Cedefop clarification 4:

"Other European grants" concerns EU grants from a EU institution or body/agency of the European Union except Cedefop, directly or indirectly for similar/complementary actions. This excludes previous ReferNet grants.