

GR-Thessaloniki: quality approaches for assuring the quality of training and services provision
2008/S 160-215938

Contract notice

Services

Section I: Contracting authority

I.1) Name, addresses and contact point(s):

Cedefop, attn: Mr George Paraskevaidis, 123 Europe Street, PO Box 22427, GR-55102 Thessaloniki.

Contact: Clotilde Assumel-Lurdin. Tel. (30-2310) 49 02 87. Fax (30-2310) 49 00 28. E-mail:

c4t-services@cedefop.europa.eu.

Further information can be obtained at:

As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to:

As in above-mentioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Quality approaches for assuring the quality of training and services provision.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 08.

Main place of performance: Contractor's premises.

NUTS code: GR122.

II.1.3) The notice involves:

A public contract.

II.1.5) Short description of the contract or purchase(s):

The first study aims at investigating the skill needs within the social care sector, how they can be better addressed through training and what the role of quality assurance in preparing the working force could be to better serve its 'end users', the vulnerable groups.

The study is based on the 'skill gaps' approach; it should cover the whole sector and focus on the service providers.

The second study aims at analysing the different approaches on accreditation of VET providers in 6 to 8

Member States and 4 to 6 sectors in view of defining their common elements and differences so as to propose

a set of guidelines and criteria for accreditation in view of establishing national/regional/sectoral frameworks and of helping VET providers who wish to apply for accreditation.

II.1.6) **Common procurement vocabulary (CPV):**

73000000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

Yes.

Tenders should be submitted for: 1 or more lots.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Maximum budget available for this activity is EUR 226 000 for both lots.

II.2.2) **Options:**

No.

II.3) **Duration of the contract or time limit for completion:**

Duration in months: 12 (from the award of the contract).

Information about lots

Lot No 1

Title: Quality assurance in the social care sector: the role of training

1) **Short description:**

The study aims at investigating the skill needs within the social care sector, how they can be better addressed through training and what the role of quality assurance in preparing the working force could be to better serve its 'end users', the vulnerable groups. The study is based on the 'skill gaps' approach; it should cover the whole sector and focus on the service providers.

2) **Common procurement vocabulary (CPV):**

73000000.

3) **Quantity or scope:**

Maximum budget available for lot 1: EUR 103 000.

Lot No 2

Title: Assuring the quality in VET: the role of accreditation of VET providers

1) **Short description:**

The study aims at analysing the different approaches on accreditation of VET providers in 6 to 8 Member States and 4 to 6 sectors in view of defining their common elements and differences so as to propose a set of guidelines and criteria for accreditation in view of establishing national/regional/sectoral frameworks and of helping VET providers who wish to apply for accreditation.

2) **Common procurement vocabulary (CPV):**

73000000.

3) **Quantity or scope:**

Maximum budget available for lot 2: EUR 123 000.

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

See tender documents.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

See tender documents.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

See tender documents.

III.1.4) Other particular conditions to which the performance of the contract is subject:

Yes.

Any subcontracting/subcontractor must be approved by Cedefop, either by accepting the bidder's tender, or, if proposed by the contractor after contract signature, in writing by an exchange of letters. The subcontracting/subcontractor will be accepted only if it is judged necessary and does not lead to distortion of competition. If awarded, the contract will be signed by the tenderer, who will be 'vis-à-vis' Cedefop, the only contracting party responsible for the performance of this contract.

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met:

See tender documents.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met:

See tender documents.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

See tender documents.

III.2.4) Reserved contracts:

No.

III.3) Conditions specific to services contracts

III.3.1) Execution of the service is reserved to a particular profession:

No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

Yes.

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure:

Open.

IV.2) Award criteria

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

AO/ECVL/TB/Quality-in-VET/021/08.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 22.9.2008.

Payable documents: no.

IV.3.4) **Time limit for receipt of tenders or requests to participate:**

6.10.2008 (17:00).

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in month(s): 6 (from the date stated for receipt of tenders).

IV.3.8) **Conditions for opening tenders:**

16.10.2008 (11:00).

Place: Cedefop.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (Fax No (30-2310) 49 00 28) or by e-mail (C4T-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

Section VI: Complementary information

VI.1) **This is a recurrent procurement:**

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.5) **Date of dispatch of this notice:**

8.8.2008.