

ANNEX 1**2.3.1 Contracts for implementing the action**

Reasons must be given for contracting out implementation work.

Contracts must be awarded to the tender offering best value for money, that is to say, to the tender offering the best price-quality ratio, in compliance with the principles of transparency and equal treatment for potential contractors, care being taken to avoid any conflict of interest. Any special rules in this connection contained in the call for proposals or any other document governing the grants concerned must be complied with.

The information below must be given for each contract covering a heading or sub-heading of the costs of the action or work programme concerned:

(add further sheets if necessary)

- Tasks involved:

- Reasons for contracting out implementation work:

- Selection procedure:

- Contractor's official name (if known):

2.3.2 Other third parties involved in carrying out the action for which a grant is being requested

Should the nature of the action require third parties who are associates of the applicant to become involved in carrying out the action jointly with the applicant, such associate third parties are bound to carry out the action on the same terms as the applicant.

A letter undertaking to carry out the action must be signed by each associate third party.

Reasons for involving associate third parties and cooperation arrangements envisaged (creation of a consortium, appointment of a coordinator, etc.):

The data below must be completed for each associate third party:

(add further sheets if necessary)

- Official name in full:
- Official legal form:
- Legal capacity:
- Company registration number:
- Main activities:
- Official address:
- Person who is authorised to enter into legally binding commitments on behalf of the associate third party and who will sign the agreement (or who will officially authorise the coordinator to sign):
 - Name /first name
 - Position
- Person responsible for the operational performance of the tasks to be carried out as part of the action for which a grant is being requested:
 - Name /first name
 - Position
- Grounds for the choice and involvement of the associate third party:
- Role in carrying out the action:

Estimated value of the eligible costs concerned: